

General Administrative Department, Head Office Narwal.

Tender for providing and fixing Flex Sign Board to various Branches of J&K Grameen Bank on need basis in Jammu Division

Issue of tender : 17.08.2020 to 04.09.2020

Last date of submission : 04.09.2020 UPTO 2.00 PM.

Tender opening : 04.09.2020 BY 3.00 PM

Cost of tender : Rs. 500.00

EMD : 10000/-

Tenders can be collected from Head office of J&K Grameen Bank at Narwal only against a cash payment of Rs 500/-

Vendor who are having own setup of printing/ manufacturing Flex Sign Boards in Jammu Division.

- a. Having Average Annual Turnover more than Rs. 10.00 lakhs.
- b. Registered with PAN, GST.
- c. Unconditional 3 years maintenance guarantee.
- d. Vendor shall be empanelled for TWO years.

Terms and Conditions

1. The tenderers are required to sign each page of tender documents before submission. The completed set is to be enclosed in a sealed envelope addressed to:

**The General Manager
J&K Grameen Bank Head office
Narwal
J&K -180006**

2. Tenders will be received upto 2.00 PM on 04.09.2020.

3. No tender will be received after the expiry of the time notified for receiving tenders under any circumstances whatsoever.

4. The tender will be opened at 3.00 PM on 04.09.2020 at above address in the presence of authorized representative of contracting agency.

5. The Bank reserves the right to reject any or all tender received without assignment of any reasons thereof.

6. The tender rate against item of work / price should be indicated both in words and figures. In case of any discrepancy, the rates indicated in words would prevail.

7. The rates quoted should be for the complete finished item of work and include all labour, material, taxes, overhead, duties, installation at the branch/office, FOR etc.

8. All tenders in whom any of the prescribed conditions are not fulfilled or incomplete in any respect are liable to be rejected.

9. This tender notice shall form part of the contract documents.

10. Tender cost is Rs. 500/- which is non refundable and has to be collected from the Head office of the Grameen Bank at Narwal jammu-180006

11. The tenderer will have to deposit earnest money of Rs. 10,000/- (Rupees TEN Thousand Only) in the form of CDR/TDR drawn in favour of "**General Manager, J&K Grameen Bank**" along with the technical bid.

12. Tender consisting of **Technical Bid** and **Financial Bid** shall be sealed separately and to be put in single sealed envelope and to be marked as "**Tender for providing and fixing Flex Sign Board**"

13. Any appeal against the arbitration award will be subject to the jurisdiction of courts at J&K UT only.

14. Bank at any point can inspect the specification of the Glow Sign Boards and take appropriate action for deviation, if any, found in the quality of the material specified.

DECLARATION

I / We have read the instructions appended to the Performa and I / We understand that if any false information is detected at a later date, any future contract made between ourselves and J&K Grameen Bank, on the basis of the information given by me / us can be treated as invalid by the Bank and I / We will be solely responsible for the consequences.

I / We agree that the decision of J&K Grameen Bank in selection of contractors will be final and binding to me / us.

All the information furnished by me hereunder is correct to the best of my knowledge and belief.

I / We agree that I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets.

I / We agree that I / We have not applied in the name of sister concern for the subject empanelment process.

Place : Stamp and SIGNATURE

Date : NAME & DESIGNATION

SEAL OF ORGANISATION

Date

: _____

**The General Manager
J&K Grameen Bank Head office
Narwal
J&K -180006**

Subject : Tender Notice for Tender for providing and fixing Flex Sign Board in various branches of J&K Grameen Bank on need basis.

Sir,

With respect to the tender published on your website, I / We hereby submit my / our tender in a required format i.e.:

Technical Bid : Profile of Agency/Firm/Company, Earnest Money Deposit in sealed envelope (Marked as Technical Bid) and;

Financial Bid in separate sealed envelope (Marked as Financial Bid) sealed in single envelope and marked as **"Tender for providing and fixing Flex Sign Board"**.

I / We have carefully gone through the terms and conditions prescribed and I / We accept the same without any alterations / modifications. We further declare that our agency/firm/company is not blacklisted by any Government Department or an Autonomous Body.

Yours faithfully,

Signature

Name :

& seal of contracting agency/firm/company

PROFILE OF THE AGENCY / FIRM / COMPANY

(Please fill in all details. Profile will be used for technical evaluation and is part of the eligibility criteria)

Required information	Details to be given by the agency / firm /company.
1 Name of the agency / firm / company	
2 Address of the Head Office of agency / firm / company (Submit proof).	
3 Address of the agency / firm / company of Jammu (Submit proof).	
4 Legal status - (individual, proprietary, partnership firm, limited company, corporation, etc.-Submit proof)	
5 Name, designation, and telephone nos. of the contact person.E-mail id.	
6 Date of establishment of agency / firm / company (Submit proof)	
7 Statutory details (Photocopies to be submitted):	
a) Registration number of the firm. (Issued under shops and establishment act.).	
b) Registration number issued by Registrar of Companies (if any) - PAN (mandatory): GST (mandatory):	
8) Details of Earnest Money Deposit TDR/CDR No._____ dated_____ for Rs. 10,000/- (Rupees Ten Thousand Only) drawn on (name of the Bank)_____ in favour of General Manager J&K Grameen Bank (To be submitted with Technical Bid)	
9) Audited Document specifying latest Turnover of the Firm/ company	

Signature

Name :

& seal of contracting agency/firm/company

Scope of work:

Installation of Glow Sign Boards (G.S.B) with Backlit Flex (**470 Gsm**) at Various Branches in Jammu Division on need basis with specifications as mentioned below;

1. Single Side Back Lit Board (SSBB) or (G.S.B.)
2. Depth of Box = 6"
3. MS Pipe structure of 25 mm x 25 mm x 2 mm sq.pipe with anticorrosion stoven paint on frame.
4. Backlit Fabric (minimum of 470 Gsm), Make: 3M Ltd, LG Hausys, Max Flex, Star Flex, Sunlex & SRF with 3 pass solvent printing.
5. LED has to be Orient/ Philips/ Surya/ Havells/Syska make only
6. There should be sufficient no's of LEDs to be provided so far as to be ensuring at least one LED at per (4 Sq. Ft) area.
7. Eco Solvent Digital Printed Vinyl pasted on top, bottom & both Sides of panel for better light reflecting properties.
8. 3/20 ISI mark wires to be used for connections make Anchor, Surya, V-Guard or Havells.
9. Every Vendor shall provide a comprehensive unconditional 3 years guarantee for each and every glow sign board executed/ supplied by them clearly mentioning therein (i) Size of glow sign board (ii) Quality and Make of Flex & Vinyl (iii) Date of installation (iv)No. of LEDs installed (v) Location/City with complete address (vi) Photograph of glow sign board.
10. 10% amount of the purchase order shall be retained for period of three years as a performance guarantee.

FINANCIAL BID

Providing services as per the “Scope of the Work” enumerated under the **Terms and Conditions of the Tender & General Information** following rate is being offered;

Item	Rate per sq.ft. Rs. (Both in Figures and Words)
Installation of Glow Sign Boards (G.S.B) with Backlit Flex (minimum 470 gsm) at Various Branches in Jammu Division on need basis with specifications and terms and conditions mentioned above as mentioned	

- Rates shall be exclusive of GST.