

UNDERTAKING

I/We,.....Son-of Shri.....Proprietor/Partner/ Director of
M/s....., state that the information furnished above is
true and correct to the best of my/our knowledge. I/We agree that in the event that
any concealment/distortion of facts furnished above is brought to notice of the Bank
subsequent to empanelment/appointment by J&K Grameen Bank, HO, Narwal,
Jammu, J&K Grameen Bank would be at liberty to terminate the said
empanelment/appointment without notice or damages whatsoever.

(Signature)
To be signed by authorized signatory
Designation

Enclosures:

Self Attested copy of following documents:

- (i) Certificates proving Educational qualifications.
- (ii) Experience Certificate.
- (iii) Copy of Registration, if any.
- (iv) Reference Letters.
- (v) Copy of Membership of Professional Bodies, if any.
- (vi) Copy of PAN Card /Aadhaar Card/ GSTIN, etc.
- (vii) Address proof.
- (viii) Memorandum and Articles of Association in Case of Companies/Partnership deed in case of Partnership Firm.
- (ix) Copy of Income tax returns if any.

(Format for Undertaking to be provided by the Recovery Agents (RA))

To be stamped as an Affidavit before a Notary Public or a Magistrate or any other person competent to administer oaths, who should affix his Official Seal.

**I,son/daughter of, authorized by the
..... (firm/company) to furnish the below undertaking on
behalf of (firm/company).**

**I, on behalf of (firm/company) do hereby solemnly
affirm and state that:**

- (i) The Firm/Company (also known as "Agency") is an entity constituted under Indian Law and the promoters/partners/key personnel are Indian citizens
- (ii) There has been no disqualification such as removal /dismissal of the Recovery Agent from service earlier
- (iii) The Agents/promoters/partners/key personnel - have not been convicted of any offence and sentenced to a term of imprisonment,
- (iv) The Agents/promoters/partners/key personnel have not been found guilty of misconduct in professional capacity, or offence involving moral turpitude or otherwise,
- (v) The Agency's promoters /partners/key personnel are not a un-discharged insolvent,
- (vi) The Agency possesses PAN Card / GSTIN
- (vii) The Agency has not been blacklisted by any bank nor any complaint filed against the firm/company before CBI / Serious Fraud Investigation Cell / Court.
- (viii) No complaints pending against Recovery Agent and/ or any of its employee/ associates / agents etc. before Police and also not involved in court cases especially in the matters, which are in deviation to the extant RBI guidelines on Recovery Agents and the scope of work indicated by the bank.
- (ix) The Agency shall ensure that there is no any conflict of interest in the assignments entrusted by the Bank and if the Agency comes to know of any such conflict of interest, they shall disclose the same immediately to the Bank.
- (x) I on behalf of the Agency, undertake to keep the Bank informed of any events or happening which would make the agency ineligible for empanelment as a Recovery Agency.
- (xi) I have not concealed or suppressed any material information, facts and records and I have made a complete and full disclosure.
- (xii) Bank reserves the right to reject any application on its own discretion and mere satisfaction to the eligibility criteria does not confer any right whatsoever to empanelment of the agencies.
- (xiii) In case of any dispute, the decision of the Bank will be final.

Solemnly affirmed at _____ on __ the Day _____ 2019.

Identified by me

(Authorised Signatory)
Deponent